

PRIVACY POLICY

AUZA IT Services and Consultancy Inc.

Privacy Policy – Global Data Protection and Privacy

Document Version: 1.1

Last Updated: 01 January 2026

1. Introduction

AUZA IT Services and Consulting Inc. (“AUZA,” “we,” “us,” or “our”) is committed to protecting the privacy and personal data of individuals whose information we process in the course of our global business operations.

This Privacy Policy describes how AUZA collects, uses, discloses, stores, and protects personal data and outlines the principles governing personal data processing in accordance with applicable data protection and privacy laws in the jurisdictions in which AUZA operates or provides services.

2. Scope and Applicability

This Privacy Policy applies to personal data processed by AUZA in connection with:

- The delivery of services, including managed services, cybersecurity services, Managed SOC / MSSP services, consultancy, professional services, and SaaS offerings
- The use of AUZA platforms, systems, tools, and client portals
- Website visits and online interactions
- Business communications with clients, partners, vendors, and prospects
- Recruitment, employment, and contractor-related activities

This Policy applies to data subjects located in **Australia, the United States, the Philippines, the European Union**, and other jurisdictions where applicable data protection or privacy laws apply.

3. Personal Data Collected

AUZA may collect and process personal data including:

- Identification and contact information (such as name, role, organization, email address, and phone number)
- Business and communication data (such as emails, correspondence, meeting records, and support interactions)
- Technical, operational, and security data (such as system logs, alerts, IP addresses, and device identifiers, where relevant to service delivery)
- Account and access data (such as usernames, access roles, and authentication information)
- Recruitment and workforce-related data (such as resumes, applications, and employment records)

AUZA does not intentionally collect sensitive personal information unless required for lawful, legitimate, and clearly defined purposes.

4. Purposes of Processing

AUZA processes personal data for purposes including:

- Providing, managing, and supporting contracted services
- Security monitoring, detection, investigation, and operational support
- Client communication, reporting, and service coordination
- Compliance with legal, regulatory, and contractual obligations
- Improving services, platforms, security capabilities, and operational efficiency
- Business administration, billing, invoicing, and relationship management

5. Legal Basis for Processing

AUZA processes personal data based on one or more lawful bases, as applicable under relevant laws, including:

- Performance of a contract or pre-contractual measures
- Compliance with legal or regulatory obligations
- Legitimate business interests pursued by AUZA, balanced against individual rights
- Consent, where required by applicable law

6. Data Sharing and Disclosure

Personal data may be shared with:

- Authorized AUZA personnel and contractors on a need-to-know basis
- Third-party service providers, vendors, and partners supporting service delivery
- Regulatory, supervisory, or law enforcement authorities where disclosure is required by law

AUZA does not sell personal data. Where third parties process personal data on AUZA's behalf, appropriate contractual, confidentiality, and security safeguards are applied.

7. International and Cross-Border Data Transfers

AUZA operates internationally and may transfer personal data across borders. Where such transfers occur, AUZA implements appropriate safeguards to ensure compliance with applicable data protection and privacy laws, including contractual protections and other lawful transfer mechanisms as required.

8. Data Security Measures

AUZA implements reasonable and appropriate organizational, technical, and physical safeguards to protect personal data against unauthorized access, loss, misuse, alteration, or disclosure. These measures are aligned with recognized security standards and riskbased security practices.

9. Data Retention

Personal data is retained only for as long as necessary to fulfill the purposes for which it was collected, to meet legal or regulatory requirements, or to protect AUZA's legal and contractual interests. Data is securely deleted or anonymized when no longer required, subject to applicable retention obligations.

10. Individual Rights

Subject to applicable law, individuals may have rights including the right to:

- Be informed about personal data processing
- Access personal data held by AUZA
- Request correction or updating of inaccurate or incomplete data

- Object to or restrict certain processing activities
- Request deletion or anonymization of personal data, subject to legal limitations
- Exercise data portability rights where applicable
- Lodge a complaint with a relevant data protection or privacy authority

Requests may be submitted using the contact details referenced below.

11. Cookies and Online Technologies

AUZA websites and platforms may use cookies or similar technologies to support functionality, security, analytics, and performance. Where required, consent mechanisms are implemented in accordance with applicable laws. Additional details may be provided in a separate Cookie Policy.

12. Updates to This Privacy Policy

AUZA may update this Privacy Policy periodically to reflect changes in legal requirements, business practices, or service offerings. Updated versions will be made available through AUZA's official publication channels.

13. Contact Information

Privacy-related inquiries, requests, or concerns may be directed using the contact details provided on the **Corporate Information** page or other official AUZA contact channels.

14. Availability of the Policy

The official and current version of this Privacy Policy is made available in **PDF format** through a **secure download mechanism**, ensuring controlled access to the authoritative policy governing personal data processing.